The Cozy Place Homeschool Academy Application

REQUIREMENTS

Admissions and Eligibility

Starting in the 2024-2025 school year, The Cozy Place Academy will provide support for families with students in 3rd through 8th grade. In general, students should be at least 8 years old by September 1st, 2024.

Applications must be submitted prior to July 1st and will be open beginning February 1st for returning students and March 1st for new students. A **$25**, non-refundable fee must accompany the application. Applicants will be notified within two weeks of submission if it has been accepted. Upon notification, applicants will be provided with their enrollment packet, which must be completed.

Due to our limited availability for the upcoming year, we will be providing an option for parents to place their child on a waiting list for the next school year, or in case another student decides to drop out.

Application

In order to plan our curriculum accordingly as well as place our students in the appropriate level, we require the following during the application process to fully assess each student.

- Report cards from the previous grade levels/years which include student essays, reports, and testing as a full portfolio/transcript.
- Graded writing sample.
- List of extracurricular activities.
- Attendance at the open house in June with student(s).
- Completed application below.

Please complete all sections and attach with the rest of the required application information and registration fee. If you are registering more than 1 student, please fill out an additional application form.

Student's Full Name and Birthdate: _____

What school has your child previously attended? _____

#1 Guardian's Full Name: _____

#2 Guardian's Full Name: _____

Mailing Address: _____

Best Phone Number to Reach Child's Guardian: _____

Email Address: _____

2 Additional Emergency Contacts (Name & Phone): _____

_____

_____

What attracted you to The Cozy Place Academy's educational model? _____

_____

_____

_____

What aspects of The Cozy Place Academy are appealing to you and your family? _____

_____

_____

_____

Do you currently attend a local co-op? If so, where? _____

_____

Were you referred to The Cozy Place Academy? If so, by whom? _____

_____

Is there anything that we would need to know about your child? This includes allergies, homeschool experience, learning disabilities, concerns, etc. _____

_____

_____

_____

Is there an area in which your child may need additional support?_____

_____

_____

I agree to send a full transcript of my child's past school years.	Yes	No
I agree to include my child's graded writing sample.	Yes	No
I agree to send a complete list of my child's extracurricular activities.	Yes	No
I agree to attend The Cozy Place Academy's open house in June.	Yes	No
I agree to pay the annual, non-refundable $25 application fee per child.	Yes	No

I understand the requirements of attendance, tuition, and additional policies for The Cozy Place Academy. Yes   No

I understand that The Cozy Place Academy is only a homeschool support program that aids parents in history, science, and literature studies. Yes   No

By signing this application, you agree to all of the above and the policies written on the following page in writing.

_____

Guardian's signature

_____

Guardian's printed name

_____

Date of signature

POLICIES

School Year

The 2024-2025 school year runs from September 2nd, 2024, to May 29th, 2025 (35 weeks total). The last day of classes is set aside for an end-of-year parent/teacher conference to review grades.

Grading and Level Placement

Students' academic level will be assessed in the summer before attending class at The Cozy Place Academy. Since instruction is given in a multi-age classroom environment, grade level is less relevant.

Students will be given letter grades and report cards at the end of the year. All students progress through the curriculum based on mastery of the material as well as grades on tests and reports. We will ensure that each student has work tailored to their skill set and academic level so that they can progress at their own pace.

From Home to Classroom

Students will be sent home with homework assignments and/or projects that must be completed within the timeline given. If these assignments are not completed within that given time, students will be marked down for incomplete assignments. Parents will be expected to support their child(ren) in these assignments and making time to get them completed.

Tuition and Fees

Registration fee: $25 per student to reserve the student's spot for the upcoming school year. This fee is non-refundable.

Books and materials: This fee depends on the level of the student and what classes they are attending. The exact fee will be determined after class selections. Every effort will be made to make this fee as affordable as possible. Books and materials for both regular and elective classes will be ≤**$400** per year. This covers all books and learning materials. At your student's level evaluation, parents will be directed as to what curriculum materials to buy. We highly recommend getting your readers from a second-hand source or the library to save on curriculum fees.

Tuition: Regular class selection ranges between **$800 -$1,050** per school year.

Elective Cluster (12 weeks-full school year/2 semesters) **$200 – $600** per school year.

Payment options: Tuition payments are due on the first of each month, August-May. Please make checks payable to <u>Providence Arts LLC</u> with your child's name on the memo line. Please give check payments directly to the Education Director.

There are three options for tuition payments. When you complete your registration packet, you will be asked to choose from one of the payment options.

> **Option 1:** Pay in full on or before August 10th.

> **Option 2:** Pay the first semester on or before August 10th and the second semester on or before January 10th.

> **Option 3:** Monthly payment starting on August 10th and continuing until May 10th.

No discounts are given for siblings or early payments. The tuition costs are calculated at the actual cost of operations. If tuition costs are a financial burden (especially for those with multiple children attending),

an application can be made to the Education Director for tuition assistance, but we cannot promise assistance, depending on the number of applications.